


Government ePublishing System		ePublishing System, Government of India	
Tender Details		Date : 05-Mar-2020 11:56 AM	
 Print			
Basic Details			
Organisation Chain	Ministry of External Affairs Min. of Ext. Affairs.-Administrative Division		
Tender Reference Number	NAI/ESTT/872/02/2012		
Tender ID	2020_MEA_524668_1		
Tender Type	Open Tender	Form of contract	Works
Tender Category	Works	No. of Covers	2
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		
Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	CONSTRUCTION OF COUNTERS IN CONSULAR HALL OF HIGH COMMISSION OF INDIA, NAIROBI
2	Finance	.pdf	FINANCIAL BID - CONSTRUCTION OF COUNTERS IN CONSULAR HALL OF HIGH COMMISSION OF INDIA, NAIROBI
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details	
Tender Fee in ₹	0.00	EMD Amount in ₹	0.00
Fee Payable To	NA	EMD Exemption Allowed	NA
Fee Payable At	NA	EMD Fee Type	NA
Tender Fee Exemption Allowed	NA	EMD Percentage	NA
		EMD Payable To	NA
		EMD Payable At	NA
Work /Item(s)			
Title	CONSTRUCTION OF COUNTERS IN CONSULAR HALL		
Work Description	CONSTRUCTION OF COUNTERS IN CONSULAR HALL OF HIGH COMMISSION OF INDIA, NAIROBI (02 SETS OF COUNTERS AT BOTH THE SIDES)		
Pre Qualification Details	AS PER TENDER DOCUMENTS		
Tender Value in ₹	5,00,000	Product Category	Civil Works - Building
		Sub category	FURNITURE WORK -COUNTERS AND WORK STATIONS

Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	30
Location	HIGH COMMISSION OF INDIA, NAIROBI	Pincode	300740	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	HIGH COMMISSION OF INDIA, NAIROBI

Critical Dates

Publish Date	05-Mar-2020 01:00 PM	Bid Opening Date	31-Mar-2020 03:30 PM
Document Download / Sale Start Date	06-Mar-2020 09:00 AM	Document Download / Sale End Date	31-Mar-2020 03:00 PM
Clarification Start Date	06-Mar-2020 09:00 AM	Clarification End Date	25-Mar-2020 09:00 AM
Bid Submission Start Date	06-Mar-2020 09:00 AM	Bid Submission End Date	31-Mar-2020 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	CONSTRUCTION OF COUNTERS IN CONSULAR HALL OF HIGH COMMISSION OF INDIA, NAIROBI	5262.11

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	COUNTERS SCOPE OF WORK.pdf	CONSTRUCTION OF COUNTERS IN CONSULAR HALL OF HIGH COMMISSION OF INDIA, NAIROBI	5262.11

Tender Inviting Authority

Name	V. V. S. K. SETTY, HEAD OF CHANCERY
Address	HIGH COMMISSION OF INDIA, 02ND FLOOR, JEEVAN BHARATI BUILDING, HARAMBEE AVENUE, NAIROBI

Tender Creator Details

Created By	Rajesh Swami
Designation	Deputy High Commissioner
Created Date	05-Mar-2020 11:43 AM



**GOVERNMENT OF INDIA
HIGH COMMISSION OF INDIA
NAIROBI**

**Name of Work: Construction of Counters in Consular Hall of
High Commission of India, Nairobi**

Tender Documents

PERIOD OF COMPLETION: 30 days

Government of India
High Commission of India
Nairobi

**Government of India
High Commission of India, Nairobi**

INVITATION TO TENDER

Name of the Works: Construction of partition & counters in Consular Hall of High Commission of India, Nairobi

The High Commission of India, Nairobi for and on behalf of the President of India, invites Lump-sum Fixed Price Tender for **Construction of partition & counters in Consular Hall of High Commission of India, Nairobi.**

The Bid shall be submitted in a large sealed envelope (with superscription 'Tender for **Construction of partition & counters in Consular Hall of High Commission of India, Nairobi**) with two sealed envelopes containing Technical Bid and Financial Bid. The Technical Bid envelope will contain brief of company profile, work experience etc. While Financial Bid envelope will contain Schedule of Quantity/ Form of Tender.

The Bid shall be submitted before 3.00 p.m. on or before 31st March, 2020 at the High Commission of India, address.....High Commission of India, Jeevan Bharati Building, Harambee Avenue, P.O. Box 30074-00100, Nairobi. Tel: (+254 20) 2222 566 / 2225 104 / Email IDs : hoc.nairobi@mea.gov.in, adm.nairobi@mea.gov.in

Any Bid received after this date and time will not be considered and will not be opened.

High Commission of India, Nairobi, however, will always have the right to accept or reject any pre-approved sub-Contractor even after formal award of Contract and/or commencement of work with or without cause.

Address & E-mail - High Commission of India, Jeevan Bharati Building, Harambee Avenue, P.O. Box 30074-00100, Nairobi. Tel: (+254 20) 2222 566 / 2225104

Fax - (+254 20) 203316242

Email IDs : hoc.nairobi@mea.gov.in / adm.nairobi@mea.gov.in

Eligibility Criteria: The Tenderer should have valid permit / registration from a competent local authority for carrying out renovation and building works in the residences/Chancery of any country. The Tenderer should have satisfactorily completed (i) **one similar work of 80% value of cost estimates or** (ii) **two similar works of 60% value of cost estimates.**

Lump Sum Fixed Price Tender- This is a LUMPSUM FIXED PRICE TENDER with Extent of Work as shown on scope of works. The Tenderer shall examine the scope of work and other Documents and all Addenda (if any) before submitting his Tender and shall become fully informed as to the extent, quality, type and character of operations involved in the Works. The Tenderer shall visit and acquaint himself with the Site of the Works. The tenderer shall take entire responsibility in the interpretation of this report and of the site conditions. No consideration or compensation will be given for any alleged misunderstanding of the nature of the work to be executed.

Tender and Schedule of Quantities-

(i) Schedule of Quantities should be enclosed by Bidders. Bidders are requested to identify and quote the rates of individual items. Items required for completion of the work may be added in the Schedule of Quantities with full nomenclature of the item. Bidders shall satisfy themselves of the quantities quoted in the Schedule of Quantities. These quantities shall be taken as guidance to assess the approximate quantum of work involved in the project. The Contractor prior to the submission of the tender, may

add to items, quantities to the items in Schedule of Quantities as per the scope of the work, and site visit. It shall be the responsibility of the bidder to satisfy himself of the completeness of the documents for the scope of work and his own assessment of the work after site visit and as per the tentative scope of work mentioned in tender document. No extra cost shall be entertained and payable if any additional information or detail is provided later for carrying out the works as specified in the tender documents.

Commencement of the works shall be effected within Seven (07) days from the date of issue of Acceptance letter or handing over the site, whichever is later.

The Period of Completion for the whole of the work is **30 days** calculated from the Seven days from the date of issue of Acceptance Letter to Letter of Intent or handing over the Site, whichever is later. Liquidated damages shall be levied on Contractor for delay in completion if it is ascertained that contractor is responsible for delay. The rate of liquidated damages shall be calculated @ 0.5% of contract amount per week limited to maximum 10% of contract amount.

The tenderer shall guarantee among other things, the following: - a. Quality, strength and performance of the materials used; b. Stability of the construction ; c. Satisfactory completion of work.

Defect Liability Period: Defects Liability period will be twelve months from completion of project.

Retention Money: 5% of contract amount for **12 months** i.e., till the Defect Liability Period is over.

Opening of Bids- Bids shall be opened at 3.30 pm on the last day of submission at the High Commission of India.

Conditional Acceptance of the Tender- The acceptance of the Tender shall be conditional and not finally binding upon the Employer. The Employer may withdraw the acceptance of the Tender without any notice or other formality and may enter into a new Agreement for the execution of the Works or any part of it

Any further information or clarification which the Tenderer may require in order to complete his Tender may be obtained from:

High Commission of India, Jeevan Bharati Building, Harambee Avenue, P.O. Box 30074-00100, Nairobi. Tel: (+254 20) 2222 566 / 2225 104, Mobile no. +254731900071/ Email IDs : hoc.nairobi@mea.gov.in, adm.nairobi@mea.gov.in

Disqualification of Tender- Tender may be disqualified for any reason including, but not limited to the following:

- a) If tenderer sets forth any conditions which are unacceptable to the Employer.
- b) If any tender is submitted under a name other than the name of the individual firm, partnership or corporation that was issued the Tender Document.
- c) If there is evidence of collusion between Bidders.
- d) If Tenderer sets forth any offer to conditionally discount, reduce or modify its tender.
- e) If Bid price is disclosed before opening of Financial Bid.

Compliance with Laws and Regulations and Pricing of Schedule of Quantities:

The attention of Bidders is drawn as to compliance with laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (VAT) etc. **All rates and sum inserted against items of works and in Form of Tender shall be inclusive of Value Added Tax.**

All payments (excluding retention money) shall be released after successfully completion of entire work.

[Handwritten signature]
11/11/21

Scope of work

Scope of work given below is tentative. The bidder may inspect the site and understand the full scope of work. Mr. Rajeshkumar Kathiriya, (Mobile no. +254731900071) may be contacted well in advance on any working day during 0930 to 1700 for inspection of the site.

	Particulars	Quantity
A.	Fabricate and fix on site, dust coated, glazed aluminium partition, 6400 mm long by 2190 mm high. Allow for 01 no. door in the middle. Glazing shall be 8mm. Laminated security glass, 4mm one way glass towards public area and 4 mm clear glass inside.	01
B.	4 nos. table type work stations, each 1500 mm long by 900 mm wide. Each unit shall have 01 set of lockable three drawers unit on the side and 01 no. Bank type documents tray, set on the table top under the glazed aluminium divider. Allow ports for Bio-metric and communication channels.	04
C.	Allow for MDF make up end units, 900mm by 900mm.	02
D.	Allow for MDF make up table type unit 600mm long.	01
E.	Allow for glazed door for entry to work stations. 2775 mm by 900 mm in length by 1425mm high. (Fixed on top of table tops in continuation.	01
F.	Allow for signage.	01
G.	Provision of microphone with speaker for interaction between public and officer in 03 counters.	

*** The above scope of work is for 01 set of counters. Total 02 sets of counters are to be constructed in both sides of Visa Hall. Design of the counters is attached. Please be informed that, the above scope work is tentative and can be changed as per survey.**

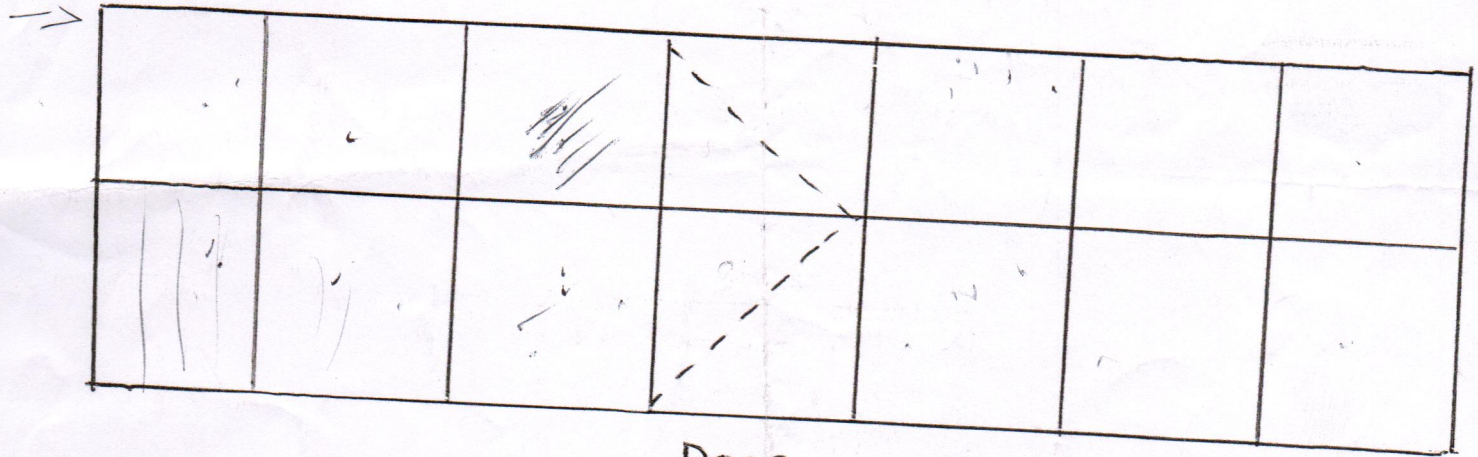
***All materials should be branded and with good quality.**

VISA SECTION

20ft 9"

HEIGHT: 86"

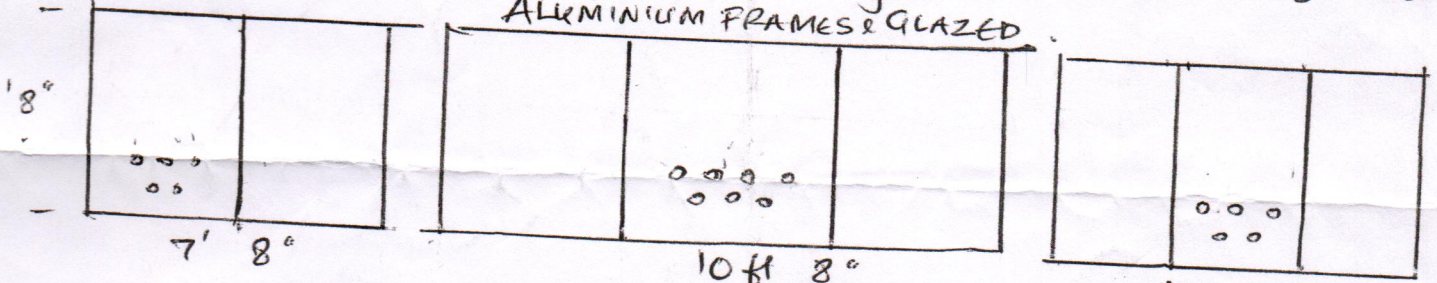
ALUMINIUM FRAME & GLAZED.



DOOR

ALL GLASS TO BE 8mm Security Laminated Glass - Clear.

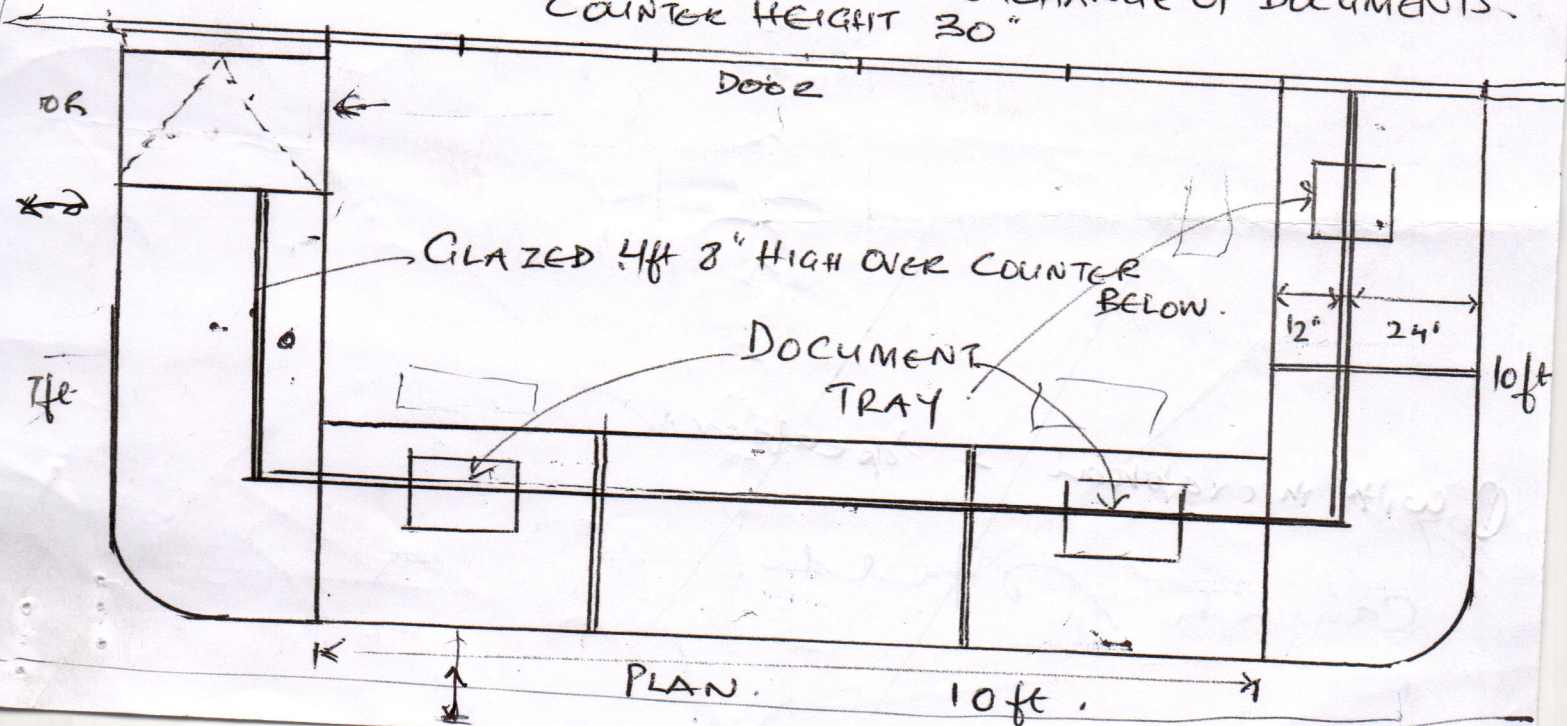
ALUMINIUM FRAMES & GLAZED.



HEIGHT: 56"

COUNTER TOP GLASS BARRIER WITH SPEAKER HOLES

3 NO. COUNTERS WILL HAVE BANK TYPE CASH TRAYS FOR EXCHANGE OF DOCUMENTS. COUNTER HEIGHT 30"



PLAN.

10ft.

Technical Bid documents
(To be submitted by the bidder)

This may be submitted by the bidder. This should be a brief introduction, background, company details, credentials, VAT & other registration and past performance of the bidder. They may attach any other documents such as company profile, company brochures, achievement of the company etc.

